

## GOVERNANCE POLICIES AND PROCEDURES

APPLICATION FOR MEMBERSHIP IN THE CORPORATION Timeframe: March 2025 to March 2026

## **SECTION ONE: WELCOME**

Community Living Ajax-Pickering and Whitby is pleased to receive your application for membership in the Corporation. As a member, you join a group of community-minded individuals who are committed to supporting people with intellectual disabilities and their families. Members of the Corporation are entitled to the following:

- attend all duly constituted meetings of the Members of the Corporation including the Annual General Meeting.
- be entitled to one (1) vote at all meetings of the Members of the Corporation.
- participate in decisions on matters brought to the Members of the Corporation; and
- be eligible for election or appointment to the Board of Directors.

Community Living Ajax-Pickering and Whitby will keep you informed of the activities and performance of our organization through regular communiques including our website, newsletter, and social media platforms

SECTION TWO: MEMBERSHIP APPLICATION				
Name:				
Salutation: Mr. Mrs. Miss Dr. Other:				
Address:				
City/Town:	Province:		Postal Code:	
Telephone: (Residence/Cell)	(Business)			
Email Address:				
As an applicant to the Membership of the Corporation, I meet the eligibility criteria specified in the By-laws of the Corporation and in Sections Three, Four and Five featured on the reverse side of this application form.				
The fee for membership in the Corporation is \$10.00. Please enclose your membership fee with this application. Cheques should be made payable to Community Living Ajax-Pickering and Whitby and forward to 36 Emperor Street, Ajax, ON L1S 1M7. It is the policy of Community Living Ajax-Pickering and Whitby that no individual will be denied membership in the Corporation due to their financial position. If you require a bursary to cover your membership fee, please check the box below.   Yes, I would like to be considered for a bursary to cover my membership fee.				
I would prefer information to be sent by:   Posted Mail  Email at the following address:				
Applicant Signature:		D	ate:	

SECTION THREE: ELIGIBILITY CRITERIA FOR MEMBERSHIP IN THE CORPORATION			
A M	ember of the Corporation of Community Living Ajax-Pickering and Whitby must:		
(i)	be a person eighteen (18) years of age or older.		
(ii)	endorse the mission, vision and values of the Corporation.		
(iii)	complete a Membership Application Form and forward to the Secretary of the Board of Directors, and be approved by the Board of Directors to become a Member; and		
(iv)	pay any annual membership fee that has been established by the Board of Directors.		
SEC	TION FOUR: MEMBERSHIP RESTRICTIONS		
The	following persons shall not be eligible to be a Member of the Corporation:		
(i)	any employee of the Corporation.		
(ii)	any past employee of the Corporation, until two (2) years after ceasing to be employed by the Corporation.		
(iii)	any person who has a direct or indirect interest in a contract with the Corporation for the purchase of goods or services or other relationship with the Corporation that creates a conflict of interest or the appearance of a conflict of interest, until two (2) years after the expiry or early termination of such arrangement.		
(iv)	any person employed by any union representing some or all of the employees of the Corporation; and/or		
(v)	any person who has a legal action pending against the Corporation or who has had a legal action against the Corporation.		
SEC	TION FIVE: MEMBERSHIP RIGHTS		
Exce	ept as otherwise provided in the By-laws, Members of the Corporation have the right to:		
(i)	receive notice of all meetings of the Members.		
(ii)	attend all duly constituted meetings of the Members.		
(iii)	be entitled to one (1) vote at all meetings of the Members of the Corporation including a proxy vote at the annual meeting of the Members of the Corporation.		
(iv)	participate in decisions of matters properly before the Members of the Corporation; and		
(v)	be eligible for election or appointment to the Board of Directors within the provisions of the By-laws of the Corporation.		
SEC	TION SIX: FOR OFFICE USE ONLY		
Men	nbership Application Date Received:		
Metl	nod of Payment Received: Cash Cheque Other:  Receipt Required Receipt Issued:		
Men	nbership Status: New Membership Renewal		